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Changing your Hosted Exchange email Password

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This guide details steps about how to update/change your Hosted Exchange Email Password via WebMail

Steps to complete the change:

- 1. Log into your Hosted Exchange Webmail service: outlook.micron21.net/owa
- 2. Click the "**Settings**" cog in the top right.
- 3. Click "**Options**".
- 4. Under the General dropdown in the sidebar, select "My Account"
- 5. Click the "Change your Password" option.
- 6. Enter the existing password and then your new password twice.
- 7. Click "Save".

If you run into any issues at all, feel free to reach out to our Support team via email at support@micron21.com.