Configuring an email forwarder in cPanel

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Overview:

Email forwarders allow you to automatically forward mail sent to your cPanel email address to either other addresses in the same account, or to externally hosted email accounts, such as Gmail or Hotmail.

Authenticate

Before you can access WHM, cPanel, Webmail, FTP, sFTP or MySQL services you first need to authenticate your public IP address. This authentication is valid for 24 hours, after which you will need to repeat the process to reauthenticate your IP address.

1. In a web browser window, go to https://webhostauth.micron21.com
2. Complete the reCAPTCHA challenge (the "I'm not a robot" box)

Method:

1. Login to your cPanel hosting service.
2. Under the "Email" header, select "Forwarders".
3. Click on the blue "Add Forwarder" button.
4. Select the address to forward.
    1. Note that this address does not need to exist as a mailbox on your account.
5. Select the address to forward mail to.
6. Click on the blue "Add Forwarder" button at the bottom of the page.