Reviewing or downloading a copy of your domain order receipts

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Overview:

You can review and download a PDF copy of any historical domain order receipts that are in your Domain Panel account.

Method:

1. Log into Domain Panel (NB: if you're unsure, you can follow the information here).
2. Click on the "**Account**" tab on the left-hand panel.
3. Click on the "**Receipts**" tab (NB: this sub-category will appear under the "Account" tab when clicked).
4. Find the receipt you would like to download a copy of and click on the "**Receipt ID**" which will open a details box.
5. Click on the receipt name at the top of the details box and a PDF will open in a new tab. You can download a copy of the PDF using the "**Download**" button on the top right-hand side of the PDF viewer.